



WERRIBEE SECONDARY COLLEGE

## Wyndham's International High School

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### POSITION DESCRIPTION

#### Ongoing Position

**Classroom Teacher: Economics (12) / Commerce**

**Time Fraction: 1.0**

**Vacancy No: 1144693**

**Start Date: 29/1/2019**

**Closing Date for Applications: 27/12/2018**

### Location Profile

Werribee Secondary College is a highly regarded school in the Wyndham Education District. A consequence of the College's standing and its excellent Year 12 results is that applications for enrolments far exceed the Colleges intake capacity. The College is a **TAASS** accredited provider of a **Select Entry Learning Program**. The College attained accreditation as an **International School** with the Council of International Schools in 2006 and in 2013 became the first state secondary college in Victoria to be accredited by the **International Baccalaureate Organisation** and authorised to offer the **International Baccalaureate**. Werribee Secondary College has instilled a culture which embraces hard work and high achievement. All students wear the traditional uniform of blazer, shirt and tie.

The College has implemented a number of curriculum structures and programs which have further enhanced an exciting teaching and learning environment. A re-building program has upgraded the level of many facilities 6 years ago. These have been augmented by the completion of a new Recital and Performance Centre in early 2016 and the construction of a further \$7 million dollar stage which started in 2016.

A broad range of co-curricular activities includes amongst others, music, drama, chess, debating, public speaking and Leadership Programs. Further leadership opportunities for male and female students are provided through the College's **Australian Army Cadet Unit**, which was formally inaugurated by the then Prime Minister Julia Gillard in early 2012 and is only the third AAC Unit in a Victorian state school.

### Resources, Welfare and other Features

The College has implemented a **BYODD** program which encompasses Years 7 to 12. Most of the classrooms in the College are equipped with **Interactive Projectors**. There is a student **Wellbeing and Leadership** Program which is implemented through a **House** system, weekly **Tutor** groups and a **Pastoral Leadership** program.

Werribee Secondary College has 60 **International Students** who have selected the College to complete their secondary education.

## Selection Criteria

**SC1** Demonstrated understanding of initiatives in student learning including the Standards, the Principles of Learning and Teaching P-12 and Assessment and Reporting Advice and the capacity to implement and evaluate learning and teaching programs in accordance with the Victorian curriculum.

**SC2** Demonstrated high level classroom teaching skills and the capacity to work with colleagues to continually improve teaching and learning.

**SC3** Demonstrated ability to monitor and assess student learning data and to use this data to inform teaching for improved student learning.

**SC4** Demonstrated high level written and verbal communication skills and high level interpersonal skills including the capacity to establish and maintain collaborative relationships with parents, other employees and the broader school community to focus on student learning, wellbeing and engagement.

**SC5** Demonstrated behaviours and attitudes consistent with Department values, including a commitment and capacity to actively contribute to and manage major curriculum or student activities and a commitment to continually improving teaching quality and capacity through the application of knowledge, skills and expertise derived from ongoing professional development and learning.

## Role

The classroom teacher classification comprises two salary ranges- range 1 and range 2. The primary focus of the classroom teacher is on the planning, preparation and teaching of programs to achieve specific student outcomes. The classroom teacher engages in critical reflection and inquiry in order to improve knowledge and skills to effectively engage students and improve their learning.

As the classroom teacher gains experience his or her contribution to the school program beyond the classroom increases. All classroom teachers may be required to undertake other duties in addition to their rostered teaching duties provided the responsibility is appropriate to the salary range, qualifications, training and experience of the teacher.

### Classroom teacher Range 2

Range 2 classroom teachers play a significant role in assisting the school to improve student performance and educational outcomes determined by the school strategic plan and state-wide priorities and contributing to the development and implementation of school policies and priorities.

A critical component of this work will focus on increasing the knowledge base of staff within their school about student learning and high quality instruction to assist their school to define quality teacher practice.

Range 2 classroom teachers will be expected to:

- Have the content knowledge and pedagogical practice to meet the diverse needs of all students
- Model exemplary classroom practice and mentor/coach other teachers in the school to engage in critical reflection of their practice and to support staff to expand their capacity
- Provide expert advice about the content, processes and strategies that will shape individual and school professional learning
- Supervise and train one or more student teachers
- Assist staff to use student data to inform teaching approaches that enable targets related to improving student learning outcomes to be achieved.

### Classroom teacher Range 1

The primary focus of the range 1 classroom teacher is on further developing skills and competencies to become an effective classroom practitioner with structured support and guidance from teachers at higher levels and the planning, preparation and teaching of programs to achieve specific student outcomes. These teachers teach a range of students/classes and are accountable for the effective delivery of their programs. Range 1 classroom teachers are skilled teachers who operate under general direction within clear guidelines following established work practices and documented priorities and may have responsibility for the supervision and training of one or more student teachers.

At range 1, teachers participate in the development of school policies and programs and assist in the implementation of school priorities.

The focus of a range 1 classroom teacher is on classroom management, subject content and teaching practice. New entrants to the teaching profession in their initial teaching years receive structured support, mentoring and guidance from teachers at higher levels.

Under guidance, new entrants to the teaching profession will plan and teach student groups in one or more subjects and are expected to participate in induction programs and other professional learning activities that are designed to ensure the integration of curriculum, assessment and pedagogy across the school.

Teachers at range 1 are responsible for teaching their own classes and may also assist and participate in policy development, project teams and the organisation of co-curricula activities.

### Responsibilities

The role of classroom teacher may include but is not limited to:

- Direct teaching of groups of students and individual students;
- Contributing to the development, implementation and evaluation of a curriculum area or other curriculum program within the school;
- Undertaking other classroom teaching related and organisational duties as determined by the School Principal;
- Participating in activities such as parent/teacher meetings; staff meetings; camps and excursions;
- Undertaking other non-teaching supervisory duties.

### Who May Apply

Teachers currently registered or eligible for registration with the Victorian Institute of Teaching and qualified to teach and/or have demonstrated experience in the curriculum area(s) specified for the position.

### EEO & OHS Commitment

The Department values diversity and is committed to workforce diversity and equal opportunity in schools and all education workplaces. The Department recognises that the provision of family friendly, supportive, safe and harassment free workplaces is essential to high performance and promotes flexible work, diversity and safety across all schools and Department workplaces.

### Child Safe Standards

Victorian government schools are child safe environments. Our schools actively promote the safety and wellbeing of all students, and all school staff are committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations including child safe standards. All schools have a Child Safety Code of Conduct consistent with the Department's exemplar available at <http://www.education.vic.gov.au/about/programs/health/protect/Pages/childsafestandards.aspx>

## **DET Values**

The Department's employees commit to upholding DET's Values: Responsiveness, Integrity, Impartiality, Accountability, Respect, Leadership and Human Rights. DET's Values complement each school's own values and underpin the behaviours the community expects of Victorian public sector employees, including those who work in Victorian Government Schools. Information on the DET values is available at <http://www.education.vic.gov.au/hrweb/workm/Pages/Public-Sector-Values.aspx>

## **Conditions of Employment**

- All staff employed by the Department and schools have access to a broad range of employment conditions and working arrangements.
- Appointment of successful applicants will be made subject to a satisfactory pre-employment conditions check.
- A probationary period may apply during the first year of employment and induction and support programs provided.
- Detailed information on all terms and conditions of employment is available on the Department's Human Resources website at <http://www.education.vic.gov.au/hrweb/Pages/default.aspx>

## **Other Information**

### **Application Instructions**

Applicants may structure applications in the manner they choose, but should ensure that the following are addressed and included:

- A Cover Letter
- A response to the key selection criteria and position details. (Maximum of 3 pages)
- a CV with a summary of experience and qualifications
- the names and contact details of three referees in relation to the key selection criteria
- Please include a header or footer with your name and job number on each page

Please submit an application through Online Registration at [www.education.vic.gov.au/schooljobs](http://www.education.vic.gov.au/schooljobs)

Applicants may also apply with an emailed copy of their application to [werribee.sc@edumail.vic.gov.au](mailto:werribee.sc@edumail.vic.gov.au).

Further information about the College is available on our Website ([www.werribeesc.vic.edu.au](http://www.werribeesc.vic.edu.au)) including the "College Strategic Plan".