



WERRIBEE SECONDARY COLLEGE

Duncans Road, Werribee,  
Victoria 3030, AUSTRALIA

Phone: 9741 1822

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Dear parent/guardian,

Werribee Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Werribee Secondary College's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that Werribee Secondary College can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

At Werribee Secondary College, this support has allowed us to provide students with an enriched educational experience which meets the needs of the highly able learners at our school. This includes the following provisions

- Enhanced digital learning opportunities by providing faster WIFI and internet to students and the use of platforms such as Compass, Stile and Edrolo that support students to learn at their own pace.
- A wider offering of subjects with smaller class sizes supported when necessary to ensure the highest possible number of students get their first choice of subject.
- A strong focus on experiential learning with students having greater access to practical work in smaller groups.
- Whole school events that build the culture of the school such as our annual Sporting Carnivals and Presentation evenings.
- Student Leadership programs that build students skills and provide opportunities for all students to develop these important skills for the future.

All government schools are funded using the same, per capita, model. For Werribee Secondary College to continue to provide the high-quality education our students require, the financial support of families is essential.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Amanda Mullins  
Principal

Damian Marinaro  
College Council President

Curriculum Contributions – items and activities that students use, or participate in, to access the Curriculum		Amount
<b>JUNIOR SCHOOL - (Years 7 &amp; 8) classroom consumables, materials &amp; equipment</b>		
<ul style="list-style-type: none"> <li>Art – paints, drawing medium, paper</li> <li>Technology – general classroom material and consumables</li> <li>Select Entry Program (SELP) – National Competition</li> <li>Select Entry Program (SELP) – Classroom Music</li> </ul>	\$40 \$60 \$25 \$340	\$
Subscriptions		
<ul style="list-style-type: none"> <li>Science – Stile learning software</li> <li>Print &amp; Online Reference material access through Library</li> </ul>	\$25 \$15	\$
IT Resources		
<ul style="list-style-type: none"> <li>Increased Internet bandwidth (\$20)</li> <li>Provision and upkeep of whole college ICT – Computer Labs, Projectors, Infrastructure.</li> </ul>	\$20 \$50	\$
<b>Other Contributions - for non-curriculum items and activities</b>		<b>Amount</b>
Student Services, Wellbeing programs & Student Health (First aid & automatic hand sanitiser)	\$20	\$
Student & Parent Communication tools - Compass	\$20	\$
Locker provision and maintenance	\$25	\$
Building & Grounds Improvement (air-conditioning, building & grounds beautification)	\$50	\$
<b>Total Amount</b>		<b>\$</b>

### Educational items for students to own

Available on the college website are lists of items that the school recommends you purchase from **JP Books & Edrolo** for your child to individually own and use.

### Extra-Curricular Items and Activities

Werribee Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum.

**Extra-Curricular Items and Activities are provided on a user-pays basis where students will only be able to access items or take part in activities once payment has been made.**

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school.

Extra-Curricular Items and Activities – provided on a user pays basis	Amount	Purchase (Please tick)
Adventure Park Transition Excursion includes transport & activity - Year 7 Only	\$60	
College Yearbook	\$20	
International Carnival Day	\$10	
Instrumental Music Lessons	TBA	
Instrument Hire	TBA	
Sports Carnival Transportation	\$25	
Optional Year Level School camp	TBA	
Other optional camps and excursions to be scheduled	TBA	
<b>Total Extra-curricular Items and Activities</b>		<b>\$</b>

## Financial Support for Families

Werribee Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State School Relief (SSR)
- Payment Plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Scott Tanner | Operations Manager

Ph: 03 9741 1822 | Email: [werribee.sc@education.vic.gov.au](mailto:werribee.sc@education.vic.gov.au) (Attn: Finance Manager)

## TOTAL - PARENT CONTRIBUTION

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

## Payment methods

- Compass Course Confirmation
- Cash
- EFT (In person or over the telephone)
- Bpay (Please contact the school for you personalized payment details)

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.