



WERRIBEE SECONDARY COLLEGE

HEALTH CARE NEEDS POLICY

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WERRIBEE SECONDARY COLLEGE
DEPARTMENT OF EDUCATION AND TRAINING



WERRIBEE SECONDARY COLLEGE

GUIDING STATEMENT

Our Motto

Live worthily.

Our Vision

Werribee Secondary College is a leader in international education in the Victorian state education system. We implement the best quality educational practices evident throughout Australia and internationally.

The Werribee Secondary College community “lives worthily”. We are adaptable life-long learners, who are confident, creative and resilient individuals, empowered to shape the world in which we live.

Our Mission

At Werribee Secondary College we strive for success in students’ chosen endeavours.

The College community provides a safe and caring environment where each student is valued. We celebrate achievements, success and growth for all students. Our programmes equip students with the skills, knowledge and attitudes needed for the dynamic world after secondary education.

College leaders, teachers and support staff adopt evidence-based best practice to generate a progressive 21st century educational setting. We enhance learning and develop digital literacy through the purposeful use of emerging technology. With a focus on realising optimal outcomes for learners, staff commit to continuous improvement through ongoing targeted professional development, peer collaboration and reflection.

At Werribee Secondary College we nurture the values of respect, cooperation, honesty, integrity, confidence, perseverance, resilience and responsibility. Driven by these ideals, the College community embraces cultural and social diversity. Students develop a strong sense of personal identity and global citizenship, enabling different cultural groups to interact, learn from each other and grow together.



HEALTH CARE NEEDS POLICY

PURPOSE

To ensure that Werribee Secondary School provides appropriate support to students with health care needs.

OBJECTIVE

To explain to Werribee Secondary School parents, carers, staff and students the processes and procedures in place to support students with health care needs at school.

SCOPE

This policy applies to:

- All staff, including casual relief staff and volunteers.
- All students who have been diagnosed with a health care need that may require support, monitoring or medication at school.

POLICY

This policy should be read with Werribee Secondary School's *First Aid, Administration of Medication, Anaphylaxis and Asthma* policies

Student health support planning

In order to provide appropriate support to students at Werribee Secondary School who may need medical care or assistance, a Student Health Support Plan will be prepared by the sub-school director and student wellbeing coordinator and year level coordinator in consultation with the student, their parents, carers and treating medical practitioners.

Student Health Support plans help our school to assist students with:

- Routine health care support needs, such as supervision or provision of medication.
- Personal care support needs, such as assistance with personal hygiene, continence care, eating and drinking, transfers and positioning, and use of health-related equipment.
- Emergency care needs, such as predictable emergency first aid associated with asthma, seizure or diabetes management.

[Note: Template for health planning forms are available here:

<http://www.education.vic.gov.au/school/principals/spag/health/Pages/supportplanning.aspx>]

Students with complex medical care needs, for example, tracheostomy care, seizure management or tube feeding, must have a Student Health Support Plan which provides for appropriate staff to undertake specific training to meet the student's particular needs.

At enrolment or when a health care need is identified, parents/carers should provide accurate information about the student's condition or health care needs, ideally documented by the student's treating medical/health care practitioner on a Medical Advice Form (or relevant equivalent)

Note: Template for health planning forms are available here:

<http://www.education.vic.gov.au/school/principals/spag/health/Pages/supportplanning.aspx>]



Werribee Secondary School may invite parents and carers to attend a Student Support Group meeting to discuss the contents of a student's Health Support Plan and assistance that the student may need at school or during school activities.

Where necessary, Werribee Secondary School may also request consent from parents and carers to consult with a student's medical practitioners, to assist in preparing the plan and ensure that appropriate school staff understand the student's needs.

Student Health Support Plans will be reviewed:

- When updated information is received from the student's medical practitioner.
- When the school, student or parents and carers have concerns with the support being provided to the student.
- If there are changes to the support being provided to the student, or;
- On an annual basis.

Management of confidential medical information

Confidential medical information provided to Werribee Secondary School to support a student will be:

- Recorded on the student's file.
- Shared with all relevant staff so that they are able to properly support students diagnosed with medical conditions and respond appropriately if necessary.

FURTHER INFORMATION AND RESOURCES

- School Policy and Advisory Guide:
 - [Health Care Needs](#)
 - [Health Support Planning Forms](#)
 - [Complex Medical Needs](#)

REVIEW CYCLE

- This policy was last updated on 07/19 and is scheduled for review in 07/22