



WERRIBEE SECONDARY COLLEGE



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ACADEMIC HONESTY POLICY – IBDP APPENDIX

The IB Diploma Programme (IBDP) places great emphasis on students developing Learner Profile traits that foster values of integrity, global citizenship and honesty. In particular, the Learner Profile traits of principled, thinkers and knowledgeable speaks to a holistic programme that strives to ensure students' demonstrate their learning through their own original work that is ethically produced.

Students in the IBDP have numerous internal assessments across their six subjects, TOK and EE, that take place throughout the two years of the programme. Large proportions of these assessments are completed off-campus and not under direct teacher instruction in the classroom, under test conditions.

To ensure these assessments are completed to the highest possible standards of academic honesty, and to combat the use of generative AI tools (such as ChatGPT) in the production of students' work, IB students are expected to meet the following guidelines:

1. All work that is being produced for an internal assessment (IA), or external assessment, must be written in a live Microsoft Word document that is linked to your college Outlook account.
2. The above requirement also applies to the TOK Exhibition, TOK Essay and the Extended Essay.
3. The link for each live document must be given to your teacher at the commencement of the piece of work, and all editing rights must also be granted to your teacher.
4. All drafts and revisions for a particular piece of work must be completed in the live document that your teacher has access to. The teacher must be able to see these edits and the process of your work through the versions tool.
5. Teachers are NOT permitted to accept submissions of work (whether in draft form or a final copy) that is not their live document.
6. All drafts and final submissions MUST be submitted through the relevant calendar deadline on Managebac, which ensures that the work is submitted through Turnitin.
7. A teacher will review Turnitin percentages, which will show whether work has been plagiarised (taken from elsewhere without appropriate citations) or generated using AI.
8. Teachers may also use their professional judgement to determine whether academic misconduct has taken place. This may occur through the comparison of the student's submitted work with their daily coursework.
9. If the Turnitin report indicates that academic misconduct has taken place, then the teacher will follow the process outlined in both the WSC Academic Honesty policy, in line with the IBDP Academic Integrity policy.
10. Any cases of academic misconduct must be reported to the IBO by the IBDP Coordinator, who will then defer to their investigation process and consequences matrix.

Please note that these guidelines are to ensure that your work is completed to the highest possible standards of academic integrity, by visibly demonstrating your process of learning and for ease of feedback by your teacher.

Please sign below to indicate that you and your parents/guardians have read and understood these requirements, along with the WSC and IBO Academic Honesty policies:

Signed by student:

Name: _____ Signature: _____

Date: _____

Signed by parent/guardian:

Name: _____ Signature: _____

Date: _____

